SYLLABUS



Elementary I





Special Topics in Curriculum & Instruction: TIRP I

CURR 5598 601



INSTRUCTORS

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2YALP Website: www.tirp.org

SEMINAR SCHEDULE

Date	Time	Seminar Title	Room
7/29	9:00-2:00	1 st Days of School	BOCES
8/5	9:00-2:00	1 st Days of School – Part 2	BOCES
8/12	9:00-2:00	Colorado Academic Standards & Teacher Quality Standards	BOCES
8/19	9:00-2:00	Lesson Planning, Colorado Academic Standards	COLU 128
9/9	9:00-2:00	Classroom Management	COLU 128
9/23	9:00-2:00	Intro to Literacy – The Reading Process	COLU 322
10/7	9:00-2:00	Phonological & Phonemic Awareness	COLU 322
10/14	9:00-2:00	Phonics	COLU 323
10/28	9:00-2:00	Vocabulary	COLU 322
11/4	9:00-2:00	Intro to Special Education	COLU 128
12/2	9:00-2:00	Engagement and Cooperative Strategies	COLU 128

PURPOSE AND TEACHER QUALITY STANDARDS

PURPOSE

The purpose of this course is to support resident teachers as they develop strategies to apply important knowledge and skills related to their content area. Curriculum & Instruction: TIRP I will address these important elements through the review of the Colorado Department of Education (CDE) Colorado Teacher Quality Standards.

TEACHER QUALITY STANDARDS

Standard I. Teachers demonstrate mastery of and pedagogical expertise in the content they teach.

Standard II. Teachers establish a safe, inclusive and respectful learning environment for a diverse population of students.

Standard III. Teachers plan and deliver effective instruction and create an environment that facilitates learning for their students.

Standard IV. Teachers demonstrate professionalism through ethical conduct, reflection, and leadership.

OBJECTIVES

Upon completion of this course participants will:

- 1. Become knowledgeable about academic content and the facilitation of learning.
- 2. Become familiar with a variety of assessment approaches to improve learning.
- 3. Describe a model for establishing a balanced literacy program that integrates theory, practice, and assessment.
- 4. Become knowledgeable about student literacy development in reading, writing, speaking, viewing, and listening. Plan and organize literacy instruction based on ongoing assessment.
- 5. Develop phonological and linguistic skills related to reading.
- 6. Develop reading comprehension and promotion of independent reading.
- 7. Select, use and interpret assessments of reading fluency to develop and apply reading techniques for increasing reading fluency.
- 8. Know the importance of supported reading practice, selecting appropriate reading materials and to develop parent-school support for promoting independent reading practice. Understand and discuss the organization of language—its historical evolution and the development for reading, spelling, and writing proficiency.
- 9. Understand the role of morphology, etymology and how vocabulary develops to identify research-supported approaches in vocabulary instruction.
- 10. Discuss a wide range of techniques to match intellectual, emotional, and social levels of each student. Identify educational methods that accommodate children with special needs.
- 11. Identify and discuss effective strategies for setting up and maintaining a positive and orderly classroom environment that supports all students learning.
- 12. Describe strategies for the prevention of classroom discipline problems including dealing with classroom problems as they arise and for resolving on-going problems.
- 13. Describe characteristics of effective discipline that promotes growth in student acceptance of responsibility for achievement, social interactions, and behavior.
- 14. Recognize that school professionals use various forms of communication to meet students' needs, foster collegial relationships, and interact with parents/guardians, and the community.
- 15. Reflect and discuss issues in relation to the CDE Teacher Quality Standards.
- 16. Demonstrate the knowledge and process of preparing lesson plans reflecting both the "Backwards Design" approach and Colorado CORE Standards for effective instruction.

Textbooks: *The First-Year Teacher's Survival Guide* (Fourth Edition) by Julia G. Thompson & LETRS *Foundations: An Introduction to Language and Literacy* will be used in the Elementary TIRP I sessions.

****The reading assignments are to prepare you for the topics to be discussed in the session. Look over the reading material & complete the exercises prior to coming to class. You are encouraged to peruse the textbooks and read ANY of the sections as your knowledge needs arise.

SEMINAR SYNOPSIS

Session #1 Date: July 29 Location: BOCES

Seminar Title: Preparing for the First Days of School-Part 1

Topics: Starting the School Year Productively

Character Traits of Successful Teachers/Becoming an Efficient 21st Century Educator

Getting Organized/First Days of School Checklist/Establishing Priorities

Tips on Getting a Great Start in Your Teacher Role

Dealing & Developing Professional Relationships

Classroom Setup/Rules/Procedures/Time & Paper Management

Professional Communications with Administrators, Teammates, Mentor, Field Coach

Discuss Classroom & Behavior Management Philosophy Statement

**Before Class: Read "The First-Year Teacher's Survival Guide" (Fourth Edition)

Section 2: pp. 31-63; Section 3: pp. 65-79; Complete 3.1 p. 67; Section 5: pp. 125-140.

Session #2 Date: August 5 Location: BOCES

Seminar Title: Preparing for the First Days of School-Part 2

Topics: Strategies for Effective Collaboration

Classroom & Behavior Management & Classroom Safety Issues

Getting to Know Your Students

Setting Expectations for Students/Dealing with Diverse Populations

Record Keeping/Gradebook Entries

Homework Procedures/Organization of Student Work

Emergency Plans for Guest Teacher

Home-School Communications & Connections: Cultivate Positive Relationships

Parent/Teacher Relationships/Open House/Conferences

**Before Class: **Read "The First-Year Teacher's Survival Guide" (Fourth Edition); Section 4:

pp. 81-123; Complete 4.1 p. 84; Discuss 4.6 p. 121;

Section 5: pp. 141-160. Section 6: pp. 162-196. Complete 6.2 p. 175.

Session #3 Date: August 12 Location: BOCES

Seminar Title: Teacher Quality Standards & Colorado Academic Standards

Topics: The Colorado Teacher Quality Standards & Elements; State Model Evaluation System

Colorado State Model Evaluation System Rubric

Two-Year Alternative Licensure Program Observation and Assessment process

Comparing the 2YALP rubric to the Colorado State rubric

Formal Observations with Field Coaches & School Administrators

Components of Classroom Leadership

Colorado Academic Standards and Effective Lesson Plan Preparation

Lesson Planning and the Backwards Design Approach

Locate and be familiar with your content/grade level Colorado Academic Standards prior to class session.

(See Session #4 for location of Colorado Academic Standards)

**Before Class: Read "The First-Year Teacher's Survival Guide" (Fourth Edition):

Section One: Begin Your Professional Growth pp.1-30; Section 3: pp. 65-79

Section 4: pp. 81-87.

Session #4 Date: August 19 Location: UCCS

Seminar Title: Effective Lesson Planning & Colorado Academic Standards

Note: Complete prior to class: Using a "Google" search, enter Colorado 2020 Academic Standards Downloads. https://www.cde.state.co.us/standardsandinstruction/standards. Click on Colorado Standards CDE. On the CDE page, click on academic 2020 Standards Download on the right side of the page. Once on this Standards page, click on the grade/content area you need. In the content area, scroll down to the correct grade level where you will find Grade Level Expectations, Evidence Outcomes and Academic Context & Connections. (You can highlight, copy, and then paste into your lesson plan, the evidence outcomes that directly pertain/apply to your lesson. Be familiar in how to locate the standards prior to coming to class.

***Discuss and Assign "Lesson Plans with Field Coach" Assignments for first semester (Three observations due from Field Coach before the end of the first semester)

**Before Class: Read "The First-Year Teacher's Survival Guide" (Fourth Edition)

Section 8: pp. 237-270; Section 9: pp. 273-316; Section 10: pp. 329-352

Session #5 Date: September 9 Location: UCCS

Seminar Title: Classroom Management

Topics: Dealing with a Difficult Class & Students

Classroom Policies, Procedures, Rules, Consequences, Behavior Contracts, Self-Discipline

Problem Solving Approach to Disciplinary Issues

Prevent or Minimizing Disciple Problems in the Classroom

Dealing with Individual Misbehaviors

Assign Behavior Management Philosophy Statement (Due Sept. 24, 2023)

*Before Class: Read "The First-Year Teacher's Survival Guide" (Fourth Edition)

Section 11: pp. 355-371 Complete 11.3 p. 365; Section 12: pp. 373-393; Complete: 12.1

p. 374; Section 13: pp. 395-450; Complete 13.1 pp. 412-413; Section 14: pp. 451-494.

Session #6 Date: September 23 Location: UCCS

Seminar Title: Introduction to Literacy - The Reading Process and Oral Language Development

Topics: How Children Learn to Read: The Science of Reading

Five Essential Components of Reading Characteristics of Good & Poor Readers

How the Brain Learns to Read

Scarborough's Reading Rope & Chall Model of Reading Development

Importance of Oral Language Development

Oral Language Comprehension & Its Relationship to Reading/Writing Proficiency

Incorporating Oral Language in the Classroom with ALL Students

Assign Standards & Research Based Language Arts Lesson. Due Sunday, December 3. Upload completed assignment to Google Classroom. (20 points)

**Before Class **Read LETRS Foundations: Chapter #1 pp. 7-35; Chapter #2 pp. 37-48.

Befor Class: Check Google Classroom for Posted Readings & Handouts

Session #7 Date: October 7 Location: UCCS

Seminar Title: Phonological Development & Phonemic Awareness

Topics: Consonant and Vowel Sounds

Features of Phonemes

What is Phoneme Awareness?

Phonological Process Development and Continuum

Phoneme Awareness Strategies

Connecting Fluency to Phonemic Awareness

Instructing ELLs and Struggling Reading in Phonemic Awareness

**Before Class **Read LETRS Foundations: Chapter #3 pp. 74-77and 82-84.

**(PA Exercises will be completed during class session)

Before Class: Check Google Classroom for Additional Posted Readings & Handouts

Session #8 Date: October 14 Location: UCCS

Seminar Title: Phonics

Topic: Role of Phonics in Proficient Reading

Brief History of Reading Instruction

Phoneme-Grapheme Correspondences & Phoneme-Grapheme Mapping

Review Scope & Sequence of Effective Phonics Instruction

Incorporating Phonics Instruction In the Classroom

The Important Role of Fluency in Decoding

Phonics Instruction with Second Language Learners & Function of Print

Struggling Readers & "Breaking the Code"

**Before Class: Read LETRS Foundations: Chapter #4 pp. 89-127.

**(Exercises will be completed during class session)

Before Class: Check Google Classroom for Additional Posted Readings & Handouts.

Session #9 Date: October 28 Location: UCCS

Seminar Title: Vocabulary

Linking the Role of Oral Language & Vocabulary

Academic Vocabulary: Word Knowledge, Word Consciousness

Word-Study Concepts: Multiple Meanings, Root Words/Affixes, Etymology, Figurative Meanings

Unlocking Word Meanings Through Direct & Implicit Instruction

Vocabulary Acquisition & Development for English Learners

Word-Learning Research-Based Strategies

Incidental Word Learning: Independent Reading, Sustained Silent Reading, Teacher Read-Alouds

Tiering of Words for Direct & Explicit Instruction

**Before Class: Read LETRS Foundations: Chapter #2 pp. 48-61.

**(Vocabulary Exercises will be completed during class session)

Before Class: Check Google Classroom for Additional Posted Readings & Handouts.

Session #10 Date: November 4 Location: UCCS

Seminar Title: Introduction to Special Education

Topics: Special Education Continuum: Learning Disabilities/Physical Disabilities/Severe Needs

Collaboration and Teaming

I.E.P. Plan 504 Plan

Problem Solving Teams and Child Study

Modifications, Accommodations, Differentiation

Least Restrictive Environment

Classroom Interventions and Pullouts

Behavioral Assessments and Intervention Plans

Special Services Providers: Speech pathologists, audiologists, vision, physical therapists,

occupational therapists, psychologists, social workers, nurses

**Before Class: Read "The First-Year Teacher's Survival Guide" (Fourth Edition)

Section 7: Meet the Needs of All Students pp.201-235;

Section 8: Adapt Instruction through Differentiated Instruction pp.237-270.

Session #11 Date: December 2 Location: BOCES

Seminar Title: Engagement and Cooperative Classroom Strategies Part 1

Through using cooperative learning strategies, a teacher can facilitate student learning in order to increase students' achievement, social skills, and self-esteem. Teachers facilitate student abilities to work together to complete a task, problem, or project. Strategies are adjustable and can be used across grades and content areas.

Teachers will:

- learn strategies for classroom set up and student grouping
- increase their knowledge of strategies and structures to increase engagement and effective communication in the classroom
- gain strategies to build classroom communities that support cooperation, problem solving and engagement

UNIVERSITY OF COLORADO AT COLORADO SPRINGS GRADUATE CREDIT

University Credit—Graduate credit is available through University of Colorado at Colorado Springs for each semester course at an additional cost. Enrollment procedures will be made available each semester via email and Google Classroom. Teachers enroll through the UCCS online enrollment system. If a Teacher receives an "IW", the teacher will not have <u>successfully completed</u> this course and college credit will not be granted.

COURSE EXPECTATIONS AND ATTENDANCE

Attendance and participation in class sessions, as well as, successful completion of assignments, is required for completion of the course. Class will begin and end on time. It is expected that Teachers will be on time and attend the entire class.

<u>Due to the fact that your Alternative License is limited to two years and the length of the 2-Year Alternative Licensure Program is the same, there is no opportunity to retake a missed seminar.</u> Therefore, attendance at all seminars is essential.

FINAL GRADE

The final grade for this course, required for licensure, is derived from three graded areas:

- 1. Seminar Attendance and Participation
- 2. Course Assignments
- 3. Classroom Observations

Each area is weighted by the grade program, Google Grade Book, to account for 1/3 of the final grade. The number of points earned for each area is entered into the grade program. The number of points for each area may or may not be equal. The grade program calculates a percentage grade for each area. Google Grade Book program calculates a weighted average of the three percentage grades to derive the final grade percentage.

Percentage Grade Scale:

100-94%	=A
93-90%	=A-
89-87%	=B+
86-83%	=B
82-80%	=B-
79-and belo	w =Inc.

GRADE POINTS WILL BE ASSIGNED AS FOLLOWS:

1/3 OF THE FINAL GRADE: CLASS ATTENDANCE/PARTICIATION—55 points

- Attendance points are based on the total number of class sessions held. This course has 11 sessions. 5 points are awarded for attendance at each seminar session.
- Points may be deducted for excessive tardiness, or leaving early and cannot be recovered unless the absence is due to a work requirement. (See section below regarding absences for work related obligations).
- Participation points for ONLINE classes: There is a possibility that one or more of your Saturday seminars will be online. Classes scheduled to be online are less in duration than in-person classes. Opportunities for topic discussion during class are limited during online classes. Therefore, following online classes, teachers are required to participate in the After-Seminar Online Discussion.

After-Seminar Online Discussion: Three questions, relevant to the Zoom seminar of the day, will be posted in Google Classroom where teachers can participate in the After-Seminar Online Discussion.

- 1. First, teachers are required to select and provide reflection upon at least one of the three posted questions.
- 2. Second, teachers are required to pose a relevant question of their own.
- 3. Third, teachers are required to provide thoughtful reflection upon at least one of the questions submitted by a classmate.
- 4. Following the Saturday online seminar, the After-Seminar Online Discussion will be available until midnight on Sunday. After the Online Discussion has closed, late discussion entries will not be counted. No make-up assignment is available for non-participation in the Online Discussion.

Class Absences for Work Related Requirements:

Occasionally, a class must be missed due to **required** work related activities. On those occasions, the teacher can avoid penalties for missing class. It is up to the teacher to initiate the process to avoid loss of attendance points. All provisions regarding this process must be completed within two weeks of the class absence.

- If the school or school district requires that a teacher a attend professional development conference, training or workshop, the teacher must provide the following:
 - The teacher must provide documentation regarding the professional development activity along with an email from a school administrator regarding the attendance requirement.
 - 2. The teacher will be awarded full points in this instance.
- If a teacher must miss a class due to required attendance at a school function (graduation, fundraiser, club sponsorship, awards ceremony, etc.), the teacher may be awarded full points for the missed class. In this instance, the teacher must:
 - 1. The teacher must complete the make-up assignment for the missed class.
 - 2. An email from a school administrator regarding the attendance requirement is required.
- If a teacher must miss a class due to required coaching at an athletic event sponsored by the school or district, the teacher may be awarded full points for the missed class. In this instance, the teacher must:
 - 1. The teacher must complete the make-up assignment for the missed class.
 - 2. An email from a school administrator regarding the attendance requirement is required.

Class Absence with Make-up for Emergency or Unforeseen Circumstance:

As stated above, class/seminar attendance/participation is a mandatory requirement for successful completion of this course. Points are awarded to teachers for each class/seminar attended. The State specifies a minimum number of supervised professional development hours as a requirement for this program. The program is designed to meet those requirements. On a rare occasion, there may be a serious circumstance precluding a teacher from class attendance. In the event that an emergency or unexpected circumstance prevents a teacher from attending a required seminar, the teacher may request an opportunity to make up the absence by completing an additional assignment designed to replace a missed class/seminar. The request must be submitted in writing, to sgriffin@ppboces.org, and must include the reason for the absence. The program will accommodate one absence, without loss of points, in the event the teacher misses a class but completes the additional assignment. The make-up assignment must be submitted within one week of the class absence. There will be no opportunity for make-up beyond one absence during the semester.

**Class instructors may request that Teachers provide student work samples/artifacts for use during class sessions. Please note that provision of those work samples/artifacts are part of the requirement for participation points in that class session.

1/3: OF THE FINAL GRADE: CLASSROOM OBSERVATION AND LESSON PLAN WITH FIELD COACH: --45 points

This assignment is designed as a demonstration of proficiency in the planning and execution of a formal lesson plan. This assignment <u>requires the use of the 2YALP Lesson Plan template</u> as introduced during the **August 12 and August 19** Saturday classes. Three formal lesson plans are required for completion of this assignment. It is intended that the three formal lesson plans be used in conjunction with the three formal observations by your Field Coach.

- Submit a copy of the lesson plan to your Field Coach prior to the formal observation. This allows the Field Coach an opportunity to review the lesson plan prior to the observation and accommodates any Pre-Observation Conference activities that may take place.
- Execute the previously submitted lesson plan during the formal observation.
- As part of best teacher practice, the 2YALP lesson plan process includes teacher reflection for every lesson. Following the formal observation by your Field Coach, the teacher should complete the Lesson Plan Reflection and submit it to the Field Coach. It is recommended that the Reflection portion of the Lesson Plan be part of Post-Observation Conference activities, if possible.
- Due Date: All written work, observations, and conferences should be completed by Friday,
 December 1, 2023. Your Field Coach will be asked to submit grades (points) by Sunday,
 December 10, 2023. (45 Points Total, 15 Points for each observation)

1/3 OF THE FINAL GRADE: FORMAL WRITTEN ASSIGNMENTS AND PROJECTS—51 points

Written assignments and projects are part of the course. The assigned work is designed to augment the development of the 2YALP Teacher, and/or to reinforce class instruction. It is expected that assignments meet specific requirements and be completed on time.

- A late assignment/project will result in a reduction of points earned for that assignment. In the case of late assignments, the 2YALP teacher should notify the 2YALP office or the appropriate instructor that the missing assignment has been submitted.
- Assignments/projects will not be accepted if submitted later than two weeks following the due date.
- All written assignments should be presented at the college level in grammar, writing style, and spelling.
- All written assignments should be double-spaced and include a cover page. (The Seminar Feedback Assignment does not require a title page.) The cover page should include:
 - o Your name
 - Assignment title
 - o Date
 - O Cohort level (i.e. Elementary, Secondary, or Special Education)
 - o Grade level and course title (if applicable)
 - Name of school at which the teacher works

• Assignments that include citations must be in APA format unless otherwise required by the instructor.

SEMINAR FEEDBACK ASSIGNMENT

Following each seminar, a feedback survey will be sent to each teacher via Google Classroom. Survey response is a required assignment for the semester. Each feedback survey has a point value of 1 towards your overall semester grade. There are 11 seminars in this semester; therefore, survey response has a point value of 11. Survey response points are calculated as part of the final semester grade. The feedback survey will be released fifteen minutes prior to the scheduled end of the seminar. Survey results contribute information for the purpose of continuous program improvement and offer valuable guidance for the future.

Note: Keep in mind that seminars are not designed to be "job specific." They are designed to align with the Colorado Teacher Quality Standards as prescribed by the Colorado Department of Education and to contribute to your overall development as a professional educator.

Seminar Feedback Assignments due via Google Classroom by midnight following the conclusion of the seminar. (Total Points, 11)

CLASSROOM AND BEHAVIOR MANAGEMENT PHILOSOPHY STATEMENT

The Classroom and Behavior Management Philosophy Statement should be a reflection of the participant's developing understanding of *classroom management* and *discipline* strategies. This paper will include a statement of your philosophy about classroom/behavior management and should be supported by educational, psychological, and commonsense principles within the context of today's students. You will need to address effective classroom management (organizational) strategies, preventing/stopping misbehavior without attacking the dignity of the student, and resolving problems with students who chronically disrupt the learning process. <u>Do not include specific classroom rules and consequences in this philosophy statement</u>. This paper should be <u>no more than two pages in length</u>. <u>Due: Sunday, 9/24/2023</u> <u>Upload completed assignment to Google Classroom (20 points)</u>

STANDARDS BASED LANGUAGE ARTS LESSON PLAN

Develop a 2YALP standards-based lesson plan incorporating two or more <u>research-based</u> <u>strategies</u> that support a balanced literacy approach in your instruction with students. This instructional lesson <u>must include one of the following components: oral language</u> <u>development, phonemic awareness, phonics, vocabulary, fluency, or comprehension.</u> A rubric will be used to evaluate this Standards Based Language Arts Lesson Plan and assignment.

- **Research** your chosen component and find a **research based strategy** that you will implement instructionally with your students to increase their proficiency in that component.
- Prepare your TIRP formal lesson plan and include that strategy into your instructional plan.
- **Teach this strategy-based lesson** to your whole classroom or group of students with whom you work.
- After teaching the lesson, complete the reflection questions listed and found at the end of the lesson plan template. Be thorough and specific in your responses to the questions.

- **Compile a bibliography page** by citing two or more source(s) for the research based strategy or strategies that you implemented in your lesson. You may use the National Reading Panel Research as one of your sources.
- Submit the following pages to Google Classroom:
 - Cover page (see cover page requirements above)
 - o The completed Language Arts Lesson Plan
 - o The completed reflection questions
 - o Bibliography with reference sources
- Note: This Standards Based Language Arts Lesson Plan is eligible for submission as one of the lesson plans used for the Classroom Observation and Lesson Plan with Field Coach assignment. Therefore, it makes sense to use this lesson plan for both assignments, if possible.
- Due: Sunday, 12/3/2023 Upload completed assignment to Google Classroom (20 points)

TIRP I – ELEMENTARY - FALL SEMESTER 2023

Date	Level	Topic	Location	Time	Instructor
July 29	Elementary	1st Days of School	BOCES	9:00- 2:00	Sallee
Aug 5	Elementary	1st Days of School	BOCES	9:00-2:00	Sallee
		Teacher Quality Standards/CO Model	BOCES	9:00-2:00	Sallee,
Aug 12	Elementary	Evaluation System/ Colorado			Williams
	SPED	Academic Standards			Blackwell
Aug 19		Standards Based Lesson Planning,	COLU 128	9:00-2:00	Sallee,
	Elementary	Colorado Academic Standards, &			Williams-
		Instructional Implementation			Blackwell
Sep 9	Elementary,	Classroom Management	COLU 128	9:00-2:00	
	SPED	Assign Behavior Management			Wilcox
		Philosophy Statement Due:			
		9/24/2023			
	Elementary,	Intro to Literacy—The Reading	COLU 322	9:00-2:00	Sallee
Sep 23	Secondary,	Process			
	SPED	Assign: Language Arts Reading			
		Lesson Plan Due 12/3/23			
	Elementary	Phonological & Phonemic Awareness	COLU 322	9:00-2:00	
Oct 7					Sallee
	Elementary	Phonics	COLU 323	9:00-2:00	Sallee
Oct 14					
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Oct 28	Elementary	Vocabulary	COLU 322	9:00-2:00	Sallee
JCI 28	Elementary,	Intro to Special Education	COLU 128	9:00-2:00	Shearer
Nov 4	SPED	maio to special Education	COLU 128	J.00-2.00	Silealei
Dec 2	Elementary	Engagement and Cooperative	COLU 128	9:00-2:00	Manuszak
		Classroom Strategies Part 1			

UCCS MAP AND PARKING INSTRUCTIONS

COLU = Columbine Hall

OCSE = Osborne Center for Science and Engineering

DWIR = Dwire Hall

CENT = Centennial Hall

Parking is free on Saturdays

Recommend parking on 3rd level in parking garage for easy access to Columbine Hall Dress comfortably and you are welcome to bring a laptop/IPad to class

Bring something to drink/eat during class if needed for the four ½-hour session

